



Birko - Hot Water Urn Operating Instructions

1. On delivery, one of our team members will go through the process with you to ensure you are familiar with the usage.
2. Place the urn on a level surface (with sufficient strength to carry the filled weight of the urn), within easy reach of a power outlet. Make sure there is enough room above the urn to allow for filling.
3. Position the urn tap where it can be reached easily whilst in use.
4. Fill the urn with water to the desired level. Do not exceed the “MAX” water level marked inside the urn and also shown in the external level indicator. It is recommended to take the water to the urn to fill it. Do not lift or carry the urn to fill it with water.
5. Plug the urn into a power outlet and turn power ON. Turn ON the urn switch. The red HEATING light will signal that the power is on and the urn is heating.
6. Set the desired water temperature on the control knob.
7. When the water in the urn has reached the set temperature, the red HEATING light will turn off and the green READY light will turn on. The urn will then cycle on and off to keep water close to the selected temperature.
8. To re-boil the water after adding cold water, turn the temperature selector knob to “MAX”. Once the water is boiling, turn the knob back to the desired temperature.
9. When the urn is not in use, turn OFF the Urn switch, and turn OFF the switch at the electrical outlet.
10. In the event of a boil dry, a safety cut-out switch will activate. To reset the safety cut-out, disconnect the urn from the electrical outlet and allow the urn to cool down. Reset by pressing the black BOIL DRY RESET button under the base of the urn.

Warnings and Precautions

11. Never immerse the urn, cord or plug in water or any other liquid.
12. Always unplug the urn from power when not in use and before cleaning.
13. Never operate the urn if its power cord or plug are damaged. Any damaged cord or plug must be replaced only by a Birko Service Provider or suitably qualified technician.
14. Do not allow the urn to boil dry.
15. Do not use any accessories or attachments not supplied by Birko.
6. Do not allow the urn cord to touch hot surfaces or hang over table or counter.
7. Never place the urn on or near a hot burner or in a heated oven.
8. Always plug the urn cord into power outlet before turning any urn controls on.
9. Always turn the urn controls off before removing the Urn plug from the electrical outlet.

Any issues or concerns, please contact events team on 02 6125 5270.